

# Oklahoma Board of Bar Examiners

PO Box 53036, 1901 N Lincoln Blvd  
Oklahoma City, OK 73152-3036  
(405) 416-7075 In-state TOLL FREE (800) 522-8065

**A VALUE MUST BE ENTERED FOR ALL REQUIRED FIELDS OUTLINED IN RED**

## CHECKLIST

### Temporary Permit, Rule 9

**IMPORTANT:**

**Please read and follow all the information on this page to ensure correct and timely processing of your application.**

The following items must be completed and returned for the **Temporary Permit Rule 9**. DO NOT PRINT DOUBLE-SIDED.

**Reminder:**

Keep a copy of the completed application in your permanent records.

1. **Petition** - Temporary Permit, Rule 9 (Sample of petition is attached to this application. This is a sample only.)
2. **Letter from Employer**
  - a. If public sector, cites a showing of public convenience and necessity,
  - b. If private sector, demonstrates a case of extreme hardship on the part of the employer.
3. **Filing fee** - May be paid by check, cash, money order or credit/debit card. If paying by credit card, a 3% processing fee will apply. If paying by check, make check payable to Oklahoma Board of Bar Examiners in the amount of \$150. If you are paying this fee by check, you must attach it to Page 2 of this application. This application fee is non-refundable and must accompany this application.  
**DO NOT LEAVE LOOSE IN THE ENVELOPE.**

### Mail your completed application to one of the addresses listed below:

**Postal Delivery Address**

Oklahoma Board of Bar Examiners  
PO Box 53036  
Oklahoma City, OK 73152-3036

**Express Delivery Address  
(FedEx/UPS)**

Oklahoma Board of Bar Examiners  
1901 N. Lincoln Blvd.  
Oklahoma City, OK 73105

Applications may be delivered in person. The Board of Bar Examiners is located at the Oklahoma Bar Center, 1901 N. Lincoln Blvd.

Office hours are 8:30 a.m. - 5:00 p.m.,  
Monday - Friday.

**No drop box available**

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## Attach 2" X 2" Photo

Please use tape  
DO NOT use glue or staples

Photo must have been made  
within the last six months.

Do not attach snapshots

## Application

### Temporary Permit Rule 9

You must read the following before continuing the application process.

#### **PREAMBLE: APPLICANT'S DUTY OF CANDOR**

*(Rules Governing Admission to the Practice of Law in the State of Oklahoma)*

Each applicant for admission to the bar has a duty to be candid and to make full, careful and accurate responses and disclosures in all phases of the application and admission process. Each applicant must respond fully to all inquiries. It is not proper, for an applicant to give either a highly selective or sketchy description of past events reflecting on the applicant's qualifications for admission to the bar. An applicant who violates this duty may be denied admission to the bar.

### GENERAL INFORMATION

#### NAME \ SSN

Mr.\Ms.	First Name	Middle Name	Last Name	Jr.\Sr.	SSN
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

#### MAILING ADDRESS

Street address \ P.O. Box	Apt # \ Suite	City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

#### LEGAL ADDRESS Same as mailing

Street address \ P.O. Box	Apt # \ Suite	City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

#### PHONE NUMBER \ EMAIL

Home #	Work #	Cell #	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

#### BIRTH INFO

Birth Date (mm/dd/yyyy)	Birth City	State	Birth Country
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

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## EDUCATION INFORMATION

### UNDERGRADUATE EDUCATION

School granting undergraduate degree	Degree	Degree Date (mm/yyyy)
<input type="text"/>	<input type="text"/>	<input type="text"/>

### LAW SCHOOL

School granting law degree (must be ABA approved)	Enroll Date (mm/yyyy)	JD Degree Date (mm/yyyy)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Attended other law school

### OTHER LAW SCHOOL ATTENDED

School	Dates of Attendance		<input type="checkbox"/> Received Degree
	From (mm/yyyy)	To (mm/yyyy)	Degree
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
			Degree Date (mm/yyyy)
			<input type="text"/>

**Official transcripts are required from the schools granting the undergraduate degree and the J.D.** Transcripts in sealed envelopes may be submitted with this application or may be mailed directly to the Board by the school. Only one copy of each transcript is required.

**PLEASE NOTE:** Transcripts from other schools attended while obtaining an undergraduate degree are not required. List other graduate degrees on the NCBE application; graduate degree transcripts are not required. The law school transcript will be submitted upon completion of the degree. If the J.D. has already been granted, the law school transcript must accompany this application.

## MULTISTATE PROFESSIONAL RESPONSIBILITY EXAMINATION (MPRE)

A scaled score of **80** is the passing score for admission to Oklahoma (effective January 1, 2022). Applicants are permitted to take the bar exam prior to passing the MPRE but will not be admitted until the MPRE requirement is met. Admission must be effected within one year after passing the bar exam. If admission requirements including the MPRE are not complete within one year, the exam is **nullified**. MPRE scores are accepted from any administration of the exam.

I HAVE TAKEN AND PASSED THE MPRE EXAM

Test Date (mm/yyyy)	Scaled Score	Score Report (Not required if previously submitted)
<input type="text"/>	<input type="text"/>	<input type="radio"/> Report Attached <input type="radio"/> MPRE Records Department Sending Report

### ADMISSIONS (if applicable)

I have been admitted to practice law in the following jurisdictions

<input type="checkbox"/> Juris #1	Jurisdiction	Admission Date (mm/yyyy)	Current Status	Other Status	<input type="checkbox"/> Good Standing
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="checkbox"/> Juris #2	Jurisdiction	Admission Date (mm/yyyy)	Current Status	Other Status	<input type="checkbox"/> Good Standing
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

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## EMERGENCY CONTACT

### NAME

Mr./Ms.	First Name	Middle Name	Last Name	Jr./Sr.	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### ADDRESS

Street address \ P.O. Box	Apt # \ Suite	City	State	Zip
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### PHONE NUMBERS

Home #	Work #	Cell #
<input type="text"/>	<input type="text"/>	<input type="text"/>

## PAYMENT INFO

Pay Type	Check #	Card Type	Credit Card #	Expiration Month\Year	CC Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Card Holder Name	Card Holder Address	City	State	Zip	Phone #
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

By paying by credit or debit card I grant the Oklahoma Board of Bar Examiners permission to assess a 3% processing fee.

## ATTACHED HERETO AND MADE A PART OF THIS APPLICATION ARE THE FOLLOWING:

1. **Petition** completed, signed and notarized. DO NOT SUBMIT SAMPLE PETITION.
2. **Current 2" x 2" Photograph**, attached to the location specified in the upper-left corner of page 2.
3. **Letter from Employer**
4. **Filing fee** - If paying by check, make check payable to Oklahoma Board of Bar Examiners in the amount of \$150. If you are paying this fee by check, you must attach it to Page 2 of this application. This application fee is non-refundable and must accompany this application. DO NOT LEAVE LOOSE IN THE ENVELOPE.

Until you are certified to the Oklahoma Supreme Court for admission to the practice of law, you are under an **on-going obligation** to update your responses to questions on this application, including the NCBE request for character report, whenever there is an addition or change to information previously provided to the Oklahoma Board of Bar Examiners.

<input type="text"/>	<input type="text"/>
Signature in Full	Date

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## SAMPLE PETITION ONLY - Rule 9

File original, double spaced, 12 point type, on 8 1/2 x 11 paper, with the Oklahoma Board of Bar Examiners.

IN THE SUPREME COURT OF THE STATE OF OKLAHOMA

IN RE: APPLICATION OF (Name) \_\_\_\_\_ )  
 )  
(Address) \_\_\_\_\_ )  
 ) SCBD #: \_\_\_\_\_ )  
 )  
FOR TEMPORARY PERMIT TO PRACTICE LAW IN \_\_\_\_\_ )  
THE STATE OF OKLAHOMA, PENDING CONCLUSION OF )  
THE \_\_\_\_\_ BAR EXAMINATION AND ANNOUNCEMENT.

### PETITION FOR TEMPORARY PERMIT

Comes now the petitioner, \_\_\_\_\_ and prays that s/he be granted a temporary permit to practice law until the conclusion of the \_\_\_\_\_, 20 \_\_\_\_\_ Bar Examination, and announcement of the results thereof, as provided for in Rule Nine of the Rules Governing Admission to the Practice of Law in the State of Oklahoma, and for cause therefor shows:

That s/he has filed his/her application to take the Oklahoma Bar Examination under the provisions of Rule Five of the above mentioned rules; and that s/he will graduate from the \_\_\_\_\_ College of Law on \_\_\_\_\_, 20 \_\_\_\_\_.

That s/he has taken and passed the Multistate Professional Responsibility Examination.

[In this paragraph set out the reasons for requesting the temporary permit.]

Example: That due to the increased caseload in the Office of the District Attorney, District No. \_\_\_\_\_, in and for \_\_\_\_\_ County, Oklahoma, caused by the vacancy of an Assistant District Attorney since \_\_\_\_\_, \_\_\_\_\_ has been asked by \_\_\_\_\_, District Attorney for District No. \_\_\_\_\_ to accept the position with his/her office should this petition be granted.

WHEREFORE, premises considered, the petitioner respectfully prays that s/he be granted a Temporary Permit to practice law in Oklahoma until the results of the \_\_\_\_\_, 20 \_\_\_\_\_ bar examination are announced and acted upon by the Supreme Court.

\_\_\_\_\_  
Signature of applicant

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
Month Year

My commission expires on \_\_\_\_\_  
Month / Day / Year

\_\_\_\_\_  
Notary Public